eWiSACWIS Release 4.6

November 5, 2012

Within this document you will find the release summary of eWiSACWIS (Release 4.6) system changes and enhancements. This summary includes changes that impact workflow, data entry, procedures, and reporting. Some of the changes are the result of: policy change(s), Wisconsin's Program Improvement Plan (PIP), Program Team input, and issues reported to the help desk by system users. As a direct result of user feedback, the incidents have been arranged into 4 main eWiSACWIS genres: **General Application, Financial, Provider, and Report** changes. Within these genres the incidents are grouped by topic. The intent of the change is to allow you to quickly focus in on those areas which affect your work the most. Overall, the purpose of this information is to provide users with an overview of pertinent eWiSACWIS changes. Where appropriate, "How Do I" and "Quick Reference" guides will be created and can be accessed on the eWiSACWIS Knowledge Web for more specific usage of the application and new functionality.

Among other information, the eWiSACWIS Knowledge Web will continue to host the following:

- Detailed Release Summaries
- Program Activity Workshop/Technical Activity Workshop (PAW/TAW) Content
- CPS Standards
- Template Mapping Documents
- Quick Reference Guides
- "How Do I" Guides
- Contact Information

| General Application | | |
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| TOPIC | Incident | Description |
| ACCESS | 30562 | New functionality has been added to document Subsidized Guardianship (SG) Interstate Compact on Adoption and Medical Assistance (ICAMA) Cases in eWiSACWIS. This documentation is for children from other states placed under a Subsidized Guardianship Agreement in a Wisconsin family, or for children in Subsidized Guardianship families that move from another state to Wisconsin. To achieve this, a new Child Welfare Access Report type and a new Case Type of SG-ICAMA have been added. All values from specific services requested from the Adoption-ICAMA Child Welfare Access Report type, except for Medical Services and Mental Health Services, have been removed. |
| | 32754 | The Access Report page can now be resized. Also, at the bottom of each narrative field, it is now possible to see more or less narrative within the group box by clicking on "more", "less" or "default" hyperlinks. |
| | 29803 | On the Adoption Person Central Birth Registry page, the value of "Other" has been added to the Agency of Adoption dropdown. |
| ADOPTIONS | 32402 | State Adoption staff will now be able to enter a Supplemental Amount on Pre-CANS Adoption Assistance Agreements where the Subsidy Type is 'MA Only' or 'MA Only - At Risk' in order to properly calculate the rate on a new Adoption Assistance Amendment. These modifications have been made to the AA Amended Agreement page: An additional comments narrative text box was added to the AA Amended Agreement page to allow the worker to enter comments about the AA Amended Agreement record prior to approval. The display order of the rows in the Documentation group box now displays by Date Sent/Received in descending order (the earliest date will display as the first row). The display order of the rows in the Child Abuse and Neglect Background Check(s) group box, displays by date Requested/Completed in descending order. A date is now required for images linked or text documents inserted to the page. Approving an Adoption Assistance Agreement will update the end date and the end reason of the Out of Home Placement correctly. The Override checkbox is available on the Agreement Ending page when the most recent agreement has been closed for any ending reason other than "Made in error". |
| ASSESSMENT | 31356 | The Family Service Level group box has been removed from the Assessment page. Family Service Level (FSL) and Workload Management (WM) labels and values were also removed from the outliner, search and assignment pages. |
| CASE & PROVIDER NOTES | 32755 | The Case and Provider Notes pages can now be resized. Also, at the bottom of each narrative field, it is now possible to see more or less narrative within the group box by clicking on "more", "less" or "default" hyperlinks. |

| DESKTOP | 24886 | A new icon and category of Case/Permanency Plan is now available on the desktop outliner. Pieces of work associated with a specific plan will appear nested underneath that plan. In addition, old Permanency Plans and Permanency Review/Hearings have been moved under the new Case/Permanency Plan icon. The new icon and category was also added to Create Case Work. The create case work item for the Permanency Review/Hearing Result has been moved under the new category. |
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| EDUCATION | 24886 | In an effort to capture information that will pre-fill to the Case/Permanency Plan, two new fields were added to the Education tab of the Person Management page: A checkbox was added: "Child is less than age five and attends child care that is not early education, preschool or 4K." A narrative field was added: "Describe current academic performance. Include special achievements and current educational difficulty(s). Indicate the date and source of your information." |
| IMAGING | 32094 | "Application" is now an option for the type drop-down on the provider imaging page when the category is "Licensing". |
| INDEPENDENT LIVING | 28463 | This change accommodates the addition of the National Youth Transition Database (NYTD) 19 year old follow up survey. This survey is intended to be taken by youth that are turning 19 and had completed the baseline survey at 17. The survey is available on the Foster Club website. To accommodate this in eWiSACWIS, a new section called NYTD 19 Survey was added to the Outcomes tab of the Independent Living page. Three new reports have been added to accompany this update: SM08X112 - NYTD Youth Contact 19 - Monthly report that lists the NYTD youth name, most recent contact information, and originating county. SM08X113 - NYTD Youth Tracking 19 - Monthly report that shows the 19 year old youth who must complete the survey. SM08X114 - Foster Club Error Report |
| LEGAL | 32493 | In order to support the Integrated Case Plan and changes made to the Permanence Goal, it is necessary for all counties to use the same version of court reports. All counties are now linking to the same court reports. The following Statewide Court Reports have replaced any county version: Court Report for Extension of Dispositional Order - Child in Out of Home Care (CFS-2110) Court Report for Extension of Dispositional Order - Child in Parental Home (CFS-2111) Court Report for Termination of Parental Rights (CFS-2117) |

| PERSON MANAGEMENT | 24886 | The Parent Information tab on the Person Management page now includes the ability to document Indian Custodians for a person. The Medical/Mental Health tab on the Person Management page now includes the ability to document an immunization request date and who it was requested to. Additionally, when a medication is identified as psychotropic, a new narrative field requires a description of psychotropic medication. Furthermore, a hyperlink is available to help identify whether a medication is psychotropic. In an effort to capture information that will pre-fill to the Case/Permanency Plan, two new fields were added to the Education tab of the Person Management page: A checkbox was added: "Child is less than age five and attends child care that is not early education, preschool or 4K." A narrative field was added: "Describe current academic performance. Include special achievements and |
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| PLANNING | 31348 | A Confirming Safe Environments (CSE) page is new in eWiSACWIS. The CSE is used to record Child Welfare Ongoing Services Standards for confirming safety for children in out of home care on a continued basis. The CSE records information about the provider, child & adolescent needs & strengths information about the child, placement danger threats, and the associated risk assessment/management for the child. A CSE is used for unlicensed and foster care placements as well as group home and residential care center placements. An associated tickler will be created upon each qualifying placement. |
| | 31849 | The template for the Protective Plan DCF-F-CFS2179-E has been updated. Some danger threats were revised, added, and removed. The following fields on the template were changed with either additions, removals or changes: Date, Maltreatment, Child, Parent, Family, Signature |

The Program Implementation Plan (PIP) requires the State to modify eWiSACWIS to support Child Welfare Ongoing Services Standards and integrated case plan (ICP) practice documentation. The premise of the ICP is to automate case practice processes detailed in Child Welfare Ongoing Services Standards and to reduce duplicate data entry.

The Case/Permanency Plan design approach introduces new functionality with the creation of an integrated Case/Permanency Plan that replaces the current Permanency Plan, Family Assessment and Case Plan (FACP), Case Progress Evaluation (CPE), Adoption Case Plan, and Adoption Case Evaluation. As a result, the Ongoing Services icon has been removed and associated items moved under Case/Permanency Plan. A new Relative Search functionality to capture relative search activities and a new Person Type concept are also introduced with this design.

The Case/Permanency Plan page will be used to document the Case Plan for In Home cases and the Permanency Plan for Out of Home cases.

The Case/Permanency Plan page will automatically configure the correct type of plan based on the circumstances in the case as of the plan date. If the plan type is a Permanency Plan, it is child specific, but if the plan type is a Case Plan it applies to the case and multiple children can be added. Where applicable, the page will automatically pre-fill data with information from Person Management; Maintain Case; Legal; Case Notes; Out of Home Placement; Service; Relative Search; Confirming Safe Environments; Permanency Review/Hearing; Family Interaction Plan; Independent Living; Safety Assessment, Analysis and Plan; and Initial Assessment.

24886

Ticklers will remind workers when work is due to be completed. The Permanency Plan and Review/Hearing ticklers will not change. New ticklers have been added for the Case Plan.

A new concept of Person Type applies to each child individually and may differ from the overall Case Type. Person Type is set by certain system events, however, some Person Types may be manually selected or unselected by clicking a new link on Person Management. A new column on the Maintain Case page now displays Person Type. The Person Type will be used to determine the configuration of the Case/Permanency Plan.

New Relative Search functionality allows documentation of contacts made with a child's relative(s) and captures address, contact, and placement consideration information. The relative search is child and case specific and located under Planning. Information entered on relative search pre-fills into the Permanency Plan.

A new icon and category of Case/Permanency Plan is now available on the desktop outliner. Pieces of work associated with a specific plan will appear nested underneath that plan. In addition, old Permanency Plans and Permanency Review/Hearings have been moved under the new Case/Permanency Plan icon. The new icon and category was also added to Create Case Work. The create case work item for the Permanency Review/Hearing Result has been moved under the new category.

Changes were made to the existing AFCARS Exceptions, Permanency Plan - ASFA Exceptions, and Permanency Review/Hearing pages to accommodate the new plan. On Person Management, fields were added to the Education and Medical/Mental Health tabs to capture data needed for the Case/Permanency Plan.

The Permanency Plan template will only pre-fill the applicable information for the specific plan.

| OUT OF HOME PLACEMENT / SERVICES | 21751 | The Notification of a Child Leaving a Licensed Placement (CFS-2128 template) has been removed from the Options Drop-down for placements created after the October 2012 4.6 release. According to policy, this Notification was no longer needed in the application. |
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| SUBSIDIZED GUARDIANSHIP | 30562 | New functionality has been added to document Subsidized Guardianship (SG) Interstate Compact on Adoption and Medical Assistance (ICAMA) Cases in eWiSACWIS. This documentation is for children from other states placed under a Subsidized Guardianship Agreement in a Wisconsin family, or for children in Subsidized Guardianship families that move from another state to Wisconsin. To achieve this, a new Child Welfare Access Report type and a new Case Type of SG-ICAMA have been added. All values from specific services requested from the Adoption-ICAMA Child Welfare Access Report type, except for Medical Services and Mental Health Services, have been removed. |
| TEMPLATES | 31849 | The template for the Protective Plan DCF-F-CFS2179-E has been updated. Some danger threats were revised, added, and removed, and the following fields on the template were changed with either additions, removals or changes: Date, Maltreatment, Child, Parent, Family, Signature |
| | 32137 | The Kinship Care Denial of Payment and Appeal Rights template has been revised. The template can be created from Create Case Work > Administration or Create Provider Work > Administrative. |

| | Financials | | | | | |
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| Incident | Description | | | | | |
| | A new financial batch replaces the existing payment generating batch Calc Ongoing. The new payment batch has been named Payment Generation, or Pay Gen for short. The new Pay Gen batch is responsible for generating all ongoing payments in eWiSACWIS. The current Episode Driven batch, which generates zero dollar payments, remains in operation at this time. | | | | | |
| | The new Pay Gen batch was added to resolve several known issues with the Calc Ongoing batch. The new batch allows Pay Gen to process our payments quicker. And of course, we would be remiss if we didn't add a few new features to Pay Gen to make it even that much better. | | | | | |
| 31160 | New functionality includes: New system-driven Administrative rates for children with a Level of Need (LON) of 3 or 4. New processing that allows the batch to recognize and calculate a "daily" Administrative rate. New Rate History tracking for Child Specific rates. New "self-cleaning" batch process, reviews every payment month for an open episode, ensuring retroactive changes update payments. New processes that will exclude cancelled "payment months" from future payment processing. New e-mail messages to alert users when payments were not processed by the batch. Additional batch runs for Pre-payment, allowing users an opportunity to verify that changes have resolved payment issues. Online changes to the Out of Home Placement, Foster Care Rate, and Adoption Assistance and Subsidized Guardianship Agreements pages to more accurately describe payment and rate specifics. New Payment Details page available on all payments generated by the new Pay Gen batch. | | | | | |
| | The new Payment Details page will be used to view the explanation of the amounts that were calculated by the new Pay Gen batch. | | | | | |
| 31896 | The logic determining which draw-downs display on the FM0706b report has been updated to ensure that only current draw-downs are displaying on the report. This update affects any user working with Trust Account Draw-downs. | | | | | |

| | Provider Pro | | | | |
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| | | Reports |
|----------------------------------|----------|--|
| Report | Incident | Description |
| | 28463 | The addition of the National Youth Transition Database (NYTD) 19 year old follow up survey is intended to be taken by youth that are turning 19 and had completed the baseline survey at 17. A new section called NYTD 19 Survey was added to the Outcomes tab of the Independent Living page and three new reports accompany this change: |
| SM08X112 SM08X113 SM08X114 | | SM08X112 - NYTD Youth Contact 19 – This new Monthly report lists the NYTD youth name, most recent contact information, and originating county. SM08X113 - NYTD Youth Tracking 19 – This Monthly report shows the 19 year old youth who must complete the survey SM08X114 - Foster Club Error Report. |
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